

Willow Valley Computer Club

Annual Meeting



- TECHNOLOGY BASICS**
- Using Devices
 - Connecting to Wi-Fi
 - Email & Messaging
 - Internet Safety
 - Apps & Resources



STAY CURIOUS



STAY CONNECTED



STAY SAFE



STAY CONFIDENT

TECHNOLOGY BASICS

- Using Devices
- Connecting to Wi-Fi
- Email & Messaging
- Internet Safety
- Apps & Resources

AI Williams *President*



Mission Statement

The Willow Valley Computer Club empowers those within the Willow Valley Communities to live life forward through confident, effective, and safe use of technology.

We fulfill this mission through:

- **Education** – Presentations, training, hands-on classes, and online resources to build practical skills, including cybersecurity and privacy.
- **Support** – Volunteers providing personalized assistance with devices, software, security concerns, and connectivity issues, either in the home or in our Technology Center.

Updated: January 21, 2026

Executive Committee

Officers

President – Al Williams

Vice President – Cathy Thorn

Secretary –

Treasurer – Lee Wermuth

Programs – Cathy Thorn

Publicity – Mike Castoro

Technology Center – John Santora

Training – Bill Skelly

Advisors

Al Fulvio

Bill Huddleston

Tony Poulos

Bruce Mawson

Chairs

Media:

Information Central – Sid Paskowitz

Newsletter – Mike Pancione

Website – Paula Sandridge

Organization & Stewardship

Governance

- Bylaws – updated 10/2025
- Directors and Officers, Property, and Technology Liability insurance

Operations

- Executive Committee supported by:
 - 32 experienced Help Desk volunteers
 - Technology Center staffed for drop-in assistance on Thursdays

Community Reach

- Residents – 2,800+ across Lakes and Manor campuses

Bylaws Updates

Approved 10/2025

- **Governing body** – clarified that the Club is governed by an Executive Committee
- **Meetings** – added requirement for annual meeting in May
- **Dissolution and Distribution of Assets**
 - Assets must be distributed to one or more appropriate organizations described in Section 501(c) of the Internal Revenue Code
- **Other** – new committees and clarifications

The update process was led by John Santora



- TECHNOLOGY BASICS**
- Using Devices
 - Connecting to Wi-Fi
 - Email & Messaging
 - Internet Safety
 - Apps & Resources

Lee Wermuth *Treasurer*



2025 - Actual

Membership:

Membership January 1	954
New Members	100
Deaths	-43
Other Adjustments	-9
Total members	1,002

Income Statement:

Income:

New Members	\$ 2,000
Other	1,930
Total	3,930

Expenses:

Insurance	2,130
Other	190
Total	2,320

Net Income **\$ 1,610**



John Santora
Director
Technology Center

The Club vs. Technology Center

WVCC (“The Club”)

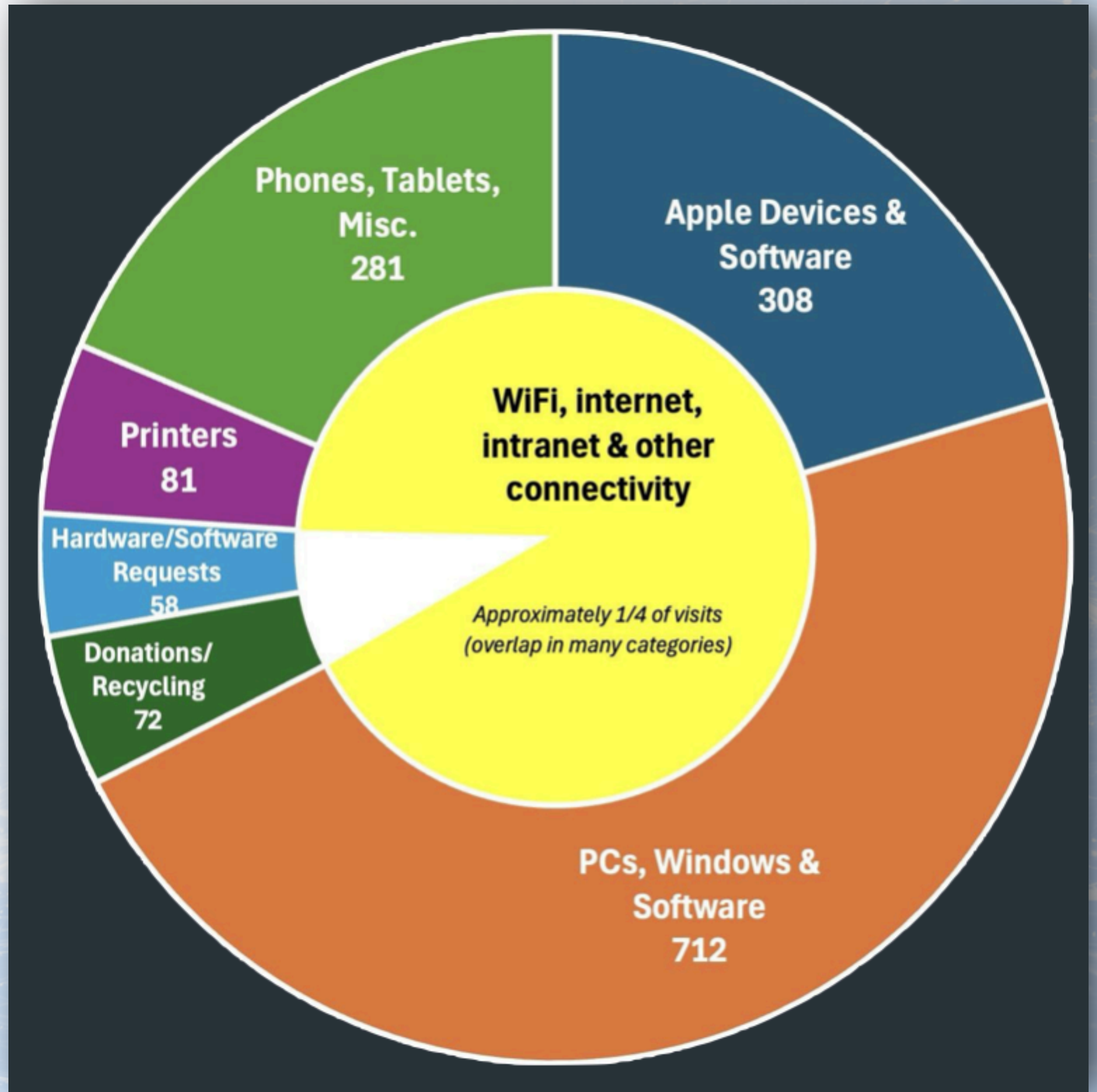
- 30+ volunteers, with about 50 areas of expertise
- Education / Training
- Communication
- Resident in-home assistance
 - Hot lines and Get Help section of the Club’s website
 - Annual interactions unknown, but tracking system now in place

What is the Computer Club Technology Center?

What CCTC *is*...

- Weekly drop-in center – open 48 days in 2025
- 8-10 volunteers
 - 1500 hours of service to approximately 600 residents
- Tech troubleshooting
 - Apple, Windows, phones, tablets, email, connectivity issues
- Advice on tech needs
- Recycling any technology equipment no longer needed

2025 in CCTC Hours of Assistance



Technology Center

Thursdays – 10 a.m. - 4 p.m.
5th Floor – North J Building



- TECHNOLOGY BASICS**
- Using Devices
 - Connecting to Wi-Fi
 - Email & Messaging
 - Internet Safety
 - Apps & Resources

Bill Huddleston *Programs*



Willow Valley Computer Club Programs

2025 to 2026

Month	Topic	Speaker
September	Computer Club Help Desk Automation	Al Williams
October	Willow Valley IT Updates	Shelly Hitz
November	Using Excel	TM Tan
December	Photo Editing with PCs	Ron Dylan
January	Genealogy Research Applications	Al Fulvio
February	2026 Tax Preparation	Gary Staton
March	Using ChatGPT	Paula Sandridge
April	Bitwarden	Jay Shah

TECHNOLOGY BASICS

- Using Devices
- Connecting to Wi-Fi
- Email & Messaging
- Internet Safety
- Apps & Resources

Bill Skelly Training Director



Training Director

As training director I have been responsible for securing and scheduling technology and computer related programs that would appeal to our residents. I have also been assigned the task of training those who are willing to do these presentations and who have asked for my assistance in preparing and/or presenting what they planned to do.

The following is a list of presentations done or to be done in the periods September through December, 2025, January through May, 2026, and June through August, 2026.

September - December 2025

18 Presentations

- Are You Ready for Windows 11?
- Project Upskill 2 Cybersecurity Series; 8 lessons on various cybersecurity topics
- Accessing Lancaster Public Library's Resources and Services
- Lancaster Public Library Hands-On Tech Help
- Computer Basics: Files and Folders
- Artificial Intelligence: It Is All Around Us
- Understanding TiVo
- Creating Effective Prompts in AI
- How to Tweak Your Windows and Browser Settings
- Digital Storytelling
- Basic Android Follow-Up

January - May 2026

15 Presentations

- ChatGPT Without the Jitters: Easy Hands-On Fun - 2 presentations
- Microsoft One Drive
- Accessing Lancaster Public Library's Resources and Services
- Lancaster Public Library Hands-On Tech Help
- Basic Computers: Class 1
- Overview of the Willow Valley Resident Intranet Website
- Gmail 101 Information Only Class and Hands-On Class - 2 Sessions
- Gmail 102 Information Only Class and Hands-On Class - 2 Sessions
- Computer Basics: Files and Folders
- Android Phones: Information and Selected Demonstrations
- How to Use the Computer Club's Help Desk System - 2 sessions

June - August 2026

15 Presentations

- Google Notebook LM - Info Only Session and Hands-On session - 2 presentations
- Personal Computer Routine Housekeeping
- BitWarden 101 Introductory Session and Hands On Session - 2 presentations
- BitWarden 102 Introductory Session and Hands On Session - 2 presentations
- Gmail 101 Information Only Session and Hands On Session - 2 presentations
- Gmail 102 Information Only Session and Hands On Session - 2 presentations
- Android Phones: Information and Selected Demonstrations
- ChatGPT Without the Jitters - 2 Identical Presentations
- A Willow Valley Resident's Personal Story about Her Experience as a Scam Victim



Other Reports